

**SABELL METROPOLITAN DISTRICT**

**SPECIAL MEETING**

Via Teleconference

Wednesday, March 6, 2024 at 11:00 A.M. via Teleconference

<https://sabellmetrodistrict.com/>

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Matthew Gayda Cavanaugh, President	Term to May 2025
Charles R. Hauptman, Treasurer	Term to May 2025
Guillaume Pouchot, Assistant Secretary	Term to May 2027
Julie Pero, Secretary	Term to May 2025
VACANT	Term to May 2027

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Link: <https://us06web.zoom.us/j/82017859827?pwd=XM16gRQ9oE5TWuuMzgBhO0ZbbmmTgJ.1>

Meeting ID: 820 1785 9827

Passcode: 767390

Call-in Number: +1-720-707-2699

**NOTICE OF SPECIAL MEETING AND AGENDA**

1. Call to Order/Declaration of Quorum
2. Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment - Members of the public may express their views to the Board on matters that affect the District that are not otherwise on the agenda. Comments will be limited to three (3) minutes per person.
5. Consent Agenda
  - a. Approval of Minutes from October 25, 2023 Special Meeting (**enclosure**)
  - b. Ratification of Special District Disclosure Notice Pursuant to §32-1-809, C.R.S. (**enclosure**)
  - c. Adoption of Resolution Designating Meeting Notice Posting Location (**enclosure**)
  - d. Ratification of Master Service Agreement and Special Districts Preparation Scope of Work and Payroll Services Scope of Work with CliftonLarsonAllen LLP for District Accounting Services (**enclosure**)
  - e. Ratification of Independent Contractor Agreement with Environmental Landworks Company for 2023-2024 Snow Maintenance Services (**enclosure**)
6. Financial Matters
  - a. Consider Acceptance of Unaudited Financials (**enclosure**)
  - b. Consider Approval of Claims Payables (**enclosure**)
  - c. Consider Approval of Audit Engagement Letter with Watson Coon Ryan to Prepare 2023 Audit (**enclosure**)

**2024 REGULAR MEETING SCHEDULE**

January 9, April 9, July 9, and October 8, 2024 at 2:30 p.m. via teleconference

d. Other Financial Matters

7. Management Updates

- a. The Board intends to enter into an executive session pursuant to Section 24-6-402(4)(b), C.R.S. to conference with an attorney for the District for the purpose of receiving legal advice as it relates to the Independent Contractor Agreement with Stillwater Community Management LLC for District Management Services and pursuant to Section 24-6-402(4)(e), C.R.S., for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, instructing negotiators related to the Independent Contractor Agreement with Stillwater Community Management LLC for District Management Services.
- b. Discussion Regarding Social Committee
- c. Discussion Regarding Status of Conveyance of Public Improvements

8. Legal Matters

- a. Consider Approval of Third Amended and Restated Resolution Concerning the Imposition of An Operations Fee (**enclosure**)
- b. Consider Approval of Access Easement and Maintenance Agreement (Sabell II) between the District and Ridge Road Capital Investments, LLC (**enclosure**)
- c. Other Legal Matters

9. Other Business

10. Adjourn

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